



## FACT SHEET: EXCHANGE STUDIES 2024/25

TUM Campus Garching © Uli Benz

### APPLICATION & APPLICATION PERIODS

#### NON-DEGREE STUDENTS

<https://www.international.tum.de/en/global/exchange-programs-at-tum/>

#### WINTER SEMESTER 2024/25 01.10.24-31.03.2025

Orientation Week Oct. 01 - Oct. 11, 2024

<https://www.international.tum.de/en/global/campuslife/>

Lecture period Oct. 14 - Feb. 07, 2025  
Examination periods Mid-February to the end of March

#### SUMMER SEMESTER 2025 01.04.25-30.09.2025

Orientation Week Apr. 07 - Apr. 18, 2025

Lecture period Apr. 23 - July 25, 2025  
Examination periods July to the end of September

#### LANGUAGE OF INSTRUCTION

Undergraduate/first cycle German  
Graduate/second cycle German, English

#### LANGUAGE REQUIREMENTS

English at least B1 level

#### LANGUAGE COURSES

<https://www.sprachenzentrum.tum.de/en/sz/homepage/>

### CONTACT

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[exchange.me@ed.tum.de](mailto:exchange.me@ed.tum.de)

Office dealing with international exchange & double degree students Mechanical Engineering

#### Learning Agreements

You can either send your learning agreement as a pdf (**without protection in writing**) or OLA to [exchange.me@ed.tum.de](mailto:exchange.me@ed.tum.de)

**You get all the forms from your home institution!**

#### Certificates of arrival

Please **complete all your information including the date**. Usually the first day is **your first academic activity at TUM** or the **first day of the orientation week** (Earliest possible date: 1.10.; 1.04.)

#### Certificates of departure

Please complete all your information including the date. Usually the end date is **your last exam**/the date you handed in the thesis. The latest possible date is 30.09./ 31.03.

Make sure that the dates are **no weekends/ public holidays**. All documents can only be signed one time. Please refrain from sending multiple versions and to different mail accounts **Send your completed documents (pdf) by email to: [exchange.me@ed.tum.de](mailto:exchange.me@ed.tum.de)**



TUM Mechanical Engineering

## COURSE SELECTION

For courses please see: [campus.tum.de](https://campus.tum.de)

As the course catalogue is updated only a few weeks before the beginning of the semester, please have a look at the previous year. Usually there are only minor changes between corresponding semesters.

ECTS can be found in the Module Catalog.

## COURSE SELECTION REQUIREMENTS

At least 50% of your courses have to be within Mechanical Engineering and related areas (MW...; ED14...; ED15...; ED16...; ED17...; ED18...course codes), yet you can choose courses from other fields of study as well. On behalf of TUM there are no requirements regarding ECTS, yet your home institution may require you to take a certain amount (usually 30) ECTS per semester.

## THESIS & FINAL DEGREE PROJECT

Master theses are full time projects (30 ECTS, ~ 6 months), Bachelor theses are part time projects (11 ECTS, ~ 330h). Theses have to be written at any of the institutes within Mechanical Engineering and have to be arranged independently. All details like language, beginning, different ECTS etc. have to be arranged between you and your supervisor. Please inform your supervisor in advance about any additional administrative issues (specific documents, e.g. evaluation sheets) if needed by your home university.

## AVAILABLE THESIS

<https://www.fsmb.de/en/fsmb/service/basama-hiwi/>

or on the institutes' websites:

<https://www.ed.tum.de/en/ed/about/departments/>

## COURSE & EXAM REGISTRATION

At TUM you have to register for classes (**at the beginning of the semester; in April/October**) as well as for exams (during the semester). Information about registration dates is available in TUMonline. Logging off from an already registered exam is possible until two weeks before the exam. Registration after the specified timeframe is not possible!

## ONLINE LEARNING WITH MOODLE

As soon as you have registered for a course you will gain access to the online material. Please have a look at [www.moodle.tum.de](https://www.moodle.tum.de) and log in with your TUM ID (this is the same ID used to log into TUMonline)

## TRANSCRIPT OF RECORDS

You can print out your transcript of records ("certificate of progress of studies") from your TUMonline account. Usually it takes some time until the examination results are published. Please note that the official TUM transcript is valid without a signature & stamp. Since recently transcripts can be printed out with a TUM e-signature.

## OTHER USEFUL INFORMATION

### BUDDY PROGRAM

If you would like to get a mechanical engineering student assigned as your buddy, please see: [www.fsmb.de/en/fsmb/service/buddy-program/](https://www.fsmb.de/en/fsmb/service/buddy-program/)