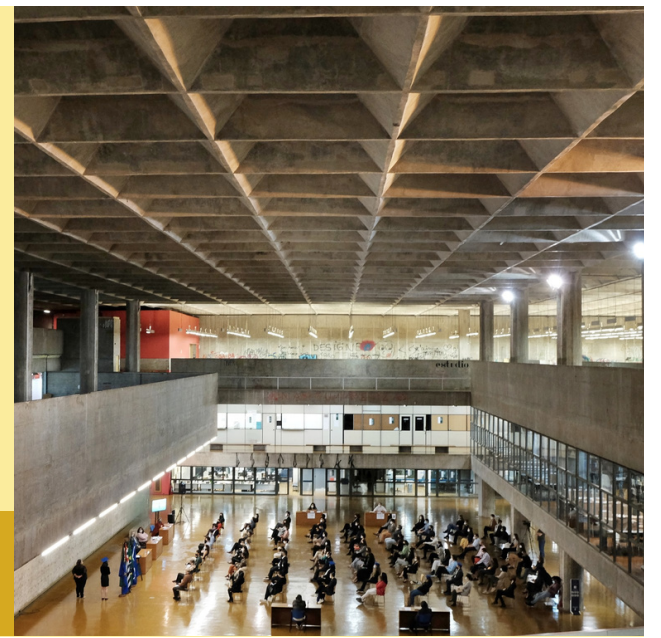


FACT SHEET



2023 / 2024 | FAUUSP INTERNATIONAL OFFICE



ACADEMIC CALENDAR - YEAR 2024

1st Semester : February to July

Start of Semester: 26/February/2024
End of Semester: 02/July/2024

2nd Semester : August to December

Start of Semester: 05/August/2024
End of Semester: 12/December/2024

FAUUSP PROGRAMS

Undergraduate Programs:

- Architecture and Urbanism
- Design

Graduate Programs (MSc and PhD)

- Technology of Architecture
- History and Fundamentals of Architecture and Urbanism
- Design and Architecture
- Landscape and Environment
- Project, Space and Culture
- Habitat
- Architectural Project
- Urban and Regional Planning

OBS.: The FAUUSP Architecture and Design undergraduate program last for **5 years**. Therefore, students of the "Master" cycle degree (according to the Bologna Treaty) are recognized at USP as undergraduate students.

For that reason, these students **MUST** attend classes at the undergraduate level course.

ACADEMIC CURRICULUM

Architecture : <https://uspdigital.usp.br/jupiterweb/listarGradeCurricular?codcg=16&codcur=16011&codhab=0&tipo=N>

Design: <https://uspdigital.usp.br/jupiterweb/listarGradeCurricular?codcg=16&codcur=16100&codhab=4&tipo=N>

Graduate Programs: <https://uspdigital.usp.br/janus/componente/disciplinasOferecidasInicial.jsf?action=1&tipo=T&codcpg=16>

EXCHANGE AT FAUUSP - PROCESS

NOMINATION

APPLICATION

ACCEPTANCE
LETTER

START OF
SEMESTER

ENROLLMENT
IN DISCIPLINES

LANGUAGE

Language in classes: Portuguese

Proficiency level: We advise students to have an intermediate level of Portuguese (B1 or B2). It is recommended to have knowledge of the local language to be able to communicate with people outside the university environment (public transport, shops, asking for information).

Portuguese language course: The exchange student can attend (during the semester) an intensive Portuguese course offered by the Language Learning Center (Centro de Línguas da FFLCH). For further information, please visit <http://clinguas.fflch.usp.br> or send an email to portcl@usp.br.

NOMINATION

Nominations must be made by **the home institutions**, we do not accept nominations made by students.

We ask our partners to use the link below to make the nomination:

[GOOGLE FORMS - NOMINATION 2024](#)

Institutions that do not have an agreement with FAU, we ask you to make your nominations through the Mundus system:

<https://uspdigital.usp.br/mundus/>

Deadlines:

1st Semester : 01/Aug - 05/Oct

2nd Semester : 01/Mar - 05/May

OBS.: If a different deadline is required, please contact us: international.fau@usp.br / incoming.fau@usp.br

APPLICATION

This step is performed by the student. After the nomination, between 1 to 3 business days, a link to the Mundus system will be sent by email for the student to complete his/her Application.

Documents requested in the Application step for upload to Mundus:

Transcript of Records (of the current course): versions in English, Spanish and Portuguese are accepted. Otherwise, it must be sent along with a simple translation into Portuguese;

Learning Agreement (USP Draft: http://internationaloffice.usp.br/en/wp-content/uploads/Learning_Agreement1.pdf) signed and stamped by person who has the authority to approve the mobility programme of exchange students;

Passport (bio date page): It must be valid for the period of exchange at USP;

Photo in ".jpg" format (max. 50Kb): photo that shows the person's face directly facing the camera;

Recommendation letter (optional): issued by an academic authority at the home university (in Portuguese, English or Spanish). A one or two page letter on which the academic explains his/her relationship with the student and recommends their admission.

Health insurance: it is mandatory during the exchange period in Brazil. If the student is unable to take out the insurance at the time of application, he / she can forward the proof after the application period.

Choose subjects and set up the Study Plan / Learning Agreement : In the application phase, students are not yet enrolled in the disciplines, so it is not guaranteed that they will take the selected disciplines.

For this reason, we advise students to plan their Learning Agreement using "Mandatory" subjects. The offer of the "Optional" disciplines is defined between 1 and 2 months before the beginning of the semester (after the application period).

A student who does not complete the application will be considered withdrawn from the exchange at USP and we will not be able to process their application.

Deadlines:

1st Semester: 15/October

2nd Semester: 15/May

ACCEPTANCE LETTER

We will send **by e mail** the acceptance letters of acceptance in bilingual document (Portuguese and English). The acceptance letter is signed electronically, therefore a physical letter **will not be** sent to students.

Deadlines:

1st Semester: late November

2nd Semester: late June

Obs.: if there is a low number of applicants for that semester, the acceptance letters can be forwarded before the period informed above.

Any adjustment request in the acceptance letter must be made within one week after we send the document. After this period it will not be possible to change the data in the acceptance letter.

VISA

Students should come to Brazil with the visa corresponding to their activity (study). It will not be possible to register if the student does not have the correct visa.

More info: <https://internationaloffice.usp.br/en/index.php/foreigners/>

HOUSING

USP doesn't offer housing for exchange students. For that reason, USP encourages the students to participate in the [USP iFriends program](#), in order to get information about housing.

Note: 1 week after we send the acceptance letter, the student will receive his USP Number, with which he can enroll in the USP iFriends program at Mundus.

We also advise students to look for exchange students who are already in São Paulo, to help with housing suggestions and tips.

DISCIPLINE ENROLLMENT

Enrollment in the disciplines takes place **after the application period.**

Our international office will forward information on how to enroll one month before the start of the semester.

USP CREDITS

"Crédito aula" (CA - "In class" Credits): Each crédito aula corresponding to fifteen (15) hours of lecture. Those activities related to lectures, seminars and active learning have its value measured in "créditos aula" (CA Lecture Credits / In class credits).

"Crédito trabalho" (CT - "Work Load" Credits): Each crédito trabalho corresponds to thirty (30) hours of activities. these activities are considered: planning, execution and evaluating of researches; Field works, internships and the like; Programmed reading; Specific tasks, according to the nature of the disciplines; Field trips scheduled by the Departments.

Usually is adopted the follow: 2 ECTS credits = 1 credit USP, but we reinforce: **it is up to the Home Institution** to determine the equivalence of the credits taken during the exchange at USP

APPROVAL

Students are considered approved in USP disciplines if they meet the requirements below:

- a grade equal to or greater than 5.0, **AND**
- have a further 75% class attendance

FAUUSP INTERNATIONAL OFFICE

If you have any questions or problems during your registration or exchange process, contact our International Office. Our team can assist you.

Ms. Fernanda Shoshi
international.fau@usp.br

Ms. Maria Vilani
incoming.fau@usp.br

Mr. Rodrigo Winter
outgoing.fau@usp.br

FAUUSP ADDRESS:

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www.fau.usp.br/internacional/international-office/