

Authenticator Apps (TOTP)

IT-FAQ

28 September, 2026

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Here you will find the instructions for [setting up TOTP for multi-factor authentication \(MFA\)](#) and [the sign-in process after successful setup](#). (see page 7)

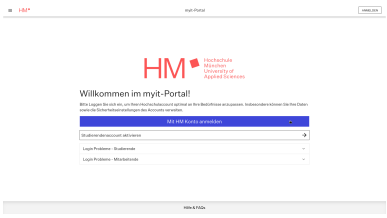
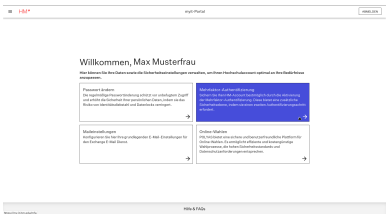
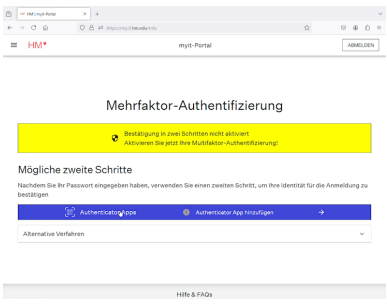
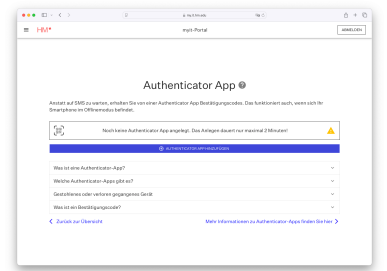
Video tutorial

¹

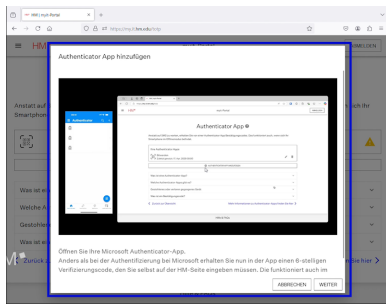
The video tutorial guides you step by step through the sign-in process.

1. https://mstream.hm.edu/static/mh_default_org/api/475ba9b1-2bd1-4a65-a61c-6cf48fbe7fa6/c65f8a1d-4647-4e47-bd57-849d40234591/concat.mp4

1 Setting up TOTP for multi-factor authentication (eduMFA)

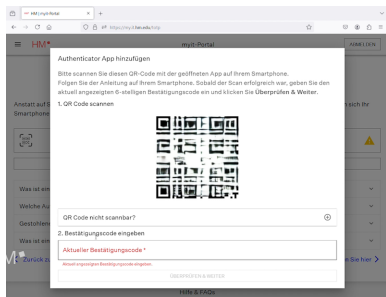
	1. Sign in to the myIT portal: https://my.it.hm.edu • Open this link • Click "Sign in with HM account" („Mit HM Konto anmelden“) • Use your HM login credentials
	2. Click "Multi-factor authentication" („Mehrfaktor-Authentifizierung“)
	3. Select the authenticator app as your second security step.
	4. Click "Add Authenticator App" („Authenticator App hinzufügen“). 5. Open your authenticator app (e.g. Microsoft Authenticator, Proton Authenticator² or Google Authenticator) on your smartphone.

2. <https://proton.me/de/blog/authenticator-app>



6. The dialog window shows you the next steps for scanning the QR code with the authenticator app.

7. In the **browser window**, click "Next" („Weiter“).

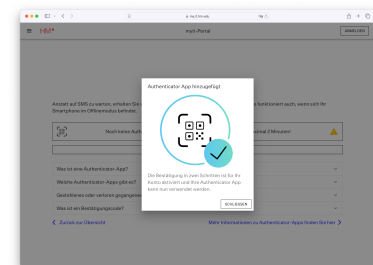


8. **Use the authenticator app to scan the QR code displayed to you:**

- To do this, tap the  (Microsoft) or  (Google) symbol at the bottom right on your smartphone.
- Scan the QR code with the app.
- If the QR code cannot be scanned, enter the displayed code manually in the app.

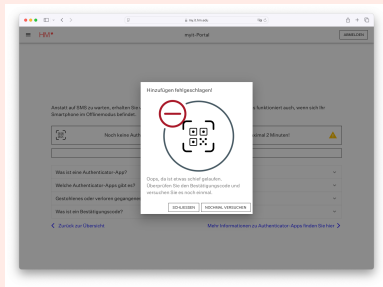
9. **Enter the confirmation code:**

- After scanning, the **authenticator app** displays a code.
- Enter this **6-digit confirmation code** in the corresponding field on the website.
- Click "Done" („Fertig“).

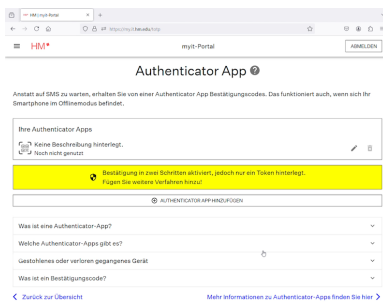


10. **Confirmation of activation**

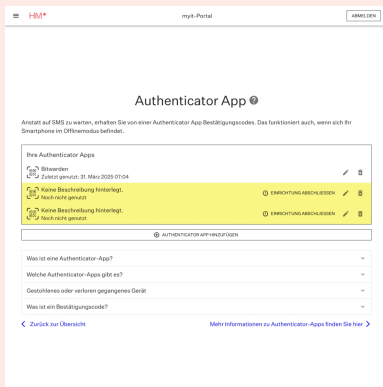
- If the code was correct, a confirmation appears: "Authenticator App added" („Authenticator App hinzugefügt“) with a check mark.



- If this window appears, please try again.

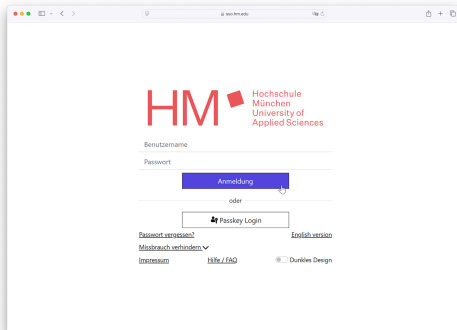


11. Sign-in method added successfully!
Please add a second method as well!



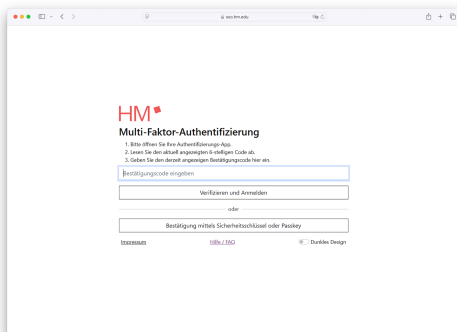
- If verification **fails**, the method is highlighted in yellow.
- Click "**Complete setup**" („Einrichtung abschließen“) and complete the token procedure.

2 Signing in after successful setup



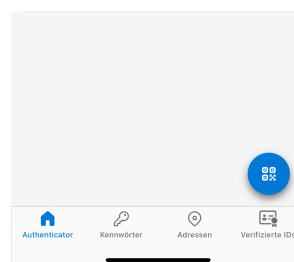
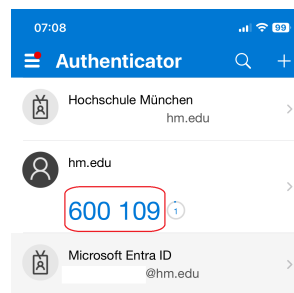
1. Sign in with eduMFA

- Enter your HM user account and password, click "Sign in" („Anmelden“)



2. Enter code:

- Enter the code generated by the authenticator app (outlined in red).



- Click "Verify" („Überprüfen“).