

Effective: 05.05.2020

## Information Sheet for Applicants

# Information for Applicants from the People's Republic of China

Please note, your application must contain the following documents as described below:

1. University diploma
  - a. A copy of your university diploma issued by your university in China (verifying semesters attended, examinations taken, degrees earned) bearing the red round seal and embossed seal of the university.
  - or
  - b. A copy of your university diploma with a red round seal together with certification by a Chinese notary public of the correspondence of the copy to the original diploma, bearing the notary's red round and embossed seals.
2. In addition to the documents listed in a and b, you must submit German or English translations of these documents completed by a sworn translator in officially verified copy.
3. If the copies of your documents have been certified by German authorities (notary public or municipal authority) as corresponding to the originals, the notarized copies must contain a statement verifying that the respective originals bear both a red round seal and an embossed seal.

**NB: Applications not complying with these requirements and not containing the necessary forms of verification as spelled out above will not be taken into consideration.**